



Agent Name: **Rrent**  
ABN: **77 079 123 336**  
Address: **416 High Street  
Kew VICTORIA 3101**  
Phone no: **(03) 9276 5900**  
Fax no: **(03) 9276 5999**  
Email: **akorf@rrent.com.au**  
Web: **www.rrent.com.au**

## Student Tenancy Application Form

Please fully complete both sides of this form for your application

### 1. Rental Property Details

Address \_\_\_\_\_

Suburb \_\_\_\_\_ Post Code \_\_\_\_\_

Lease Term \_\_\_\_\_ Years \_\_\_\_\_ Months \_\_\_\_\_

Date Property Occupied / / \_\_\_\_\_

Rent Payable for Property \_\_\_\_\_

### 2. Personal Details

Title \_\_\_\_\_ First Name \_\_\_\_\_ Initial \_\_\_\_\_

Last Name \_\_\_\_\_

Date of Birth / / \_\_\_\_\_

Current Address \_\_\_\_\_

Suburb \_\_\_\_\_ Post Code \_\_\_\_\_

Drivers Licence Number \_\_\_\_\_ State of Issue \_\_\_\_\_

Alternate ID (eg passport) \_\_\_\_\_ No

Pension Type \_\_\_\_\_ No

Home Phone Number \_\_\_\_\_

Mobile Phone Number \_\_\_\_\_

Work Number \_\_\_\_\_

Email \_\_\_\_\_

Please provide contact details you are available on all day:

Contact number: \_\_\_\_\_

### 3. Emergency Contact In Australia

Name \_\_\_\_\_

Occupation \_\_\_\_\_

Relationship \_\_\_\_\_ Phone \_\_\_\_\_

### 4. Current Rental History

Are you the  Owner  Renter \_\_\_\_\_

How long have you lived at your current address? \_\_\_\_\_ Years

Name of Landlord/Agent \_\_\_\_\_

Phone number \_\_\_\_\_

Rent Paid per month \_\_\_\_\_

Reason for leaving \_\_\_\_\_

Was bond repaid in full?  Yes  No, If No, please specify \_\_\_\_\_

### 5. Previous Rental History

Were you the  Owner  Renter \_\_\_\_\_

Previous Address \_\_\_\_\_

Suburb \_\_\_\_\_ Post Code \_\_\_\_\_

How long have you lived at your previous address? \_\_\_\_\_ Years

Name of Landlord/Agent \_\_\_\_\_

Phone number \_\_\_\_\_

Rent Paid per month \_\_\_\_\_

Reason for leaving \_\_\_\_\_

### 6. Course Information

Place of Study \_\_\_\_\_

Course Being Undertaken \_\_\_\_\_

Enrolment Number \_\_\_\_\_ (copy of student card must be supplied)

Campus Contact (lecturer/teacher/tutor) \_\_\_\_\_ Phone \_\_\_\_\_

Campus Co-ordinator \_\_\_\_\_ Phone \_\_\_\_\_



Agent Name: **Rrent**  
 ABN: **77 079 123 336**  
 Address: **416 High Street**  
**Kew VICTORIA 3101**  
 Phone no: **(03) 9276 5900**  
 Fax no: **(03) 9276 5999**  
 Email: **akorf@rrent.com.au**  
 Web: **www.rrent.com.au**

**Student Tenancy Application Form**

*Please fully complete both sides of this form for your application*

**7. Source of Income/Support**

(Copies of most recent bank statements, parental guarantee or Austudy documents to be supplied)

How much per week \_\_\_\_\_

Address in home country \_\_\_\_\_

Parents telephone number \_\_\_\_\_ Fax No \_\_\_\_\_

**9. Other Information**

Number of persons occupying property \_\_\_\_\_ Adults \_\_\_\_\_ Children \_\_\_\_\_

Please specify the ages of any children: \_\_\_\_\_

Do you have pets?  Yes  No, If Yes, please specify \_\_\_\_\_

**8. Personal Referee**

Reference name \_\_\_\_\_

Occupation \_\_\_\_\_

Relationship \_\_\_\_\_ Phone \_\_\_\_\_

**Personal Referee**

Reference name \_\_\_\_\_

Occupation \_\_\_\_\_

Relationship \_\_\_\_\_ Phone \_\_\_\_\_

**10. Declaration**

I acknowledge that this is an application to lease this property and that my application is subject to the owner's approval and the availability of the premises on the due date. No action will be taken against the landlord or agent if the application is unsuccessful or upon acceptance should the premises be unavailable for occupation on the date for whatever reason. I hereby offer to rent the property from the owner under the terms and conditions outlined in a lease to be prepared by the Agent pursuant to the Residential Tenancies Act 1997.

I acknowledge that I will be required to pay rental in advance and a rental bond, and that this application is subject to approval from the owner/landlord.

I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will.

I declare that I have inspected the premises and am not bankrupt. I authorise the Agent to obtain details of my credit worthiness from, the owner or Agent of my current or previous residence, my personal referees, any record, listing or database of defaults by tenants. If I default under a rental agreement, the Agent may disclose details of any such default to any person whom the Agent reasonably considers has an interest receiving such information.

Signed: \_\_\_\_\_ Date / / \_\_\_\_\_

**Office Use Only**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_



Agent Name: **Rrent**  
 ABN: **77 079 123 336**  
 Address: **416 High Street**  
**Kew VICTORIA 3101**  
 Phone no: **(03) 9276 5900**  
 Fax no: **(03) 9276 5999**  
 Email: **akorf@rrent.com.au**  
 Web: **www.rrent.com.au**

## Student Tenancy Application Form

Please fully complete both sides of this form for your application

Due to changes in Privacy laws from December 21, 2001, all property managers must ensure that you fully understand the National Privacy Principles and the manner in which we must use your private information in order to carry out our role as professional property managers. Please take the time to read this Privacy Statement carefully, and once completed, return to this office with your tenancy application.

*As professional property managers, Rothmans Real Estate Pty. Ltd. collect personal information about you. To ascertain what personal information we have about you, you may contact us.*

### Primary Purpose

*As professional property managers, we collect your personal information to assess the risk in providing you with the lease/tenancy of the premises you have requested, and if the risk is considered acceptable, to providing you with the lease/tenancy of the premises.*

To carry out this role and during the term your tenancy, we will disclose your personal information to:

- The Landlord
- The Landlord's lawyer
- The Landlord's mortgagee
- Referees you have nominated
- Organisations / Trade people required to carry out maintenance to the premises.
- Rental Bond Authorities
- Residential Tenancy Tribunals / Courts
- Collection Agents
- National Tenancy Database Pty. Ltd. (ABN 65 079 105 025) ("NTD")
- Other Real Estate Agents and Landlords

### Secondary Purpose

We also collect your personal information to

1. Enable us, or the Landlord's lawyers, to prepare the lease / tenancy documents on the premises.
2. Allow organizations / trades people to contact you in relation to maintenance matters relating to the premises.
3. Pay / release rental bonds to / from Rental Bond Authorities (where applicable)
4. Refer to Tribunals, Courts, and Statutory Authorities (where necessary)
5. Refer to Collection Agents / Lawyers (where default / enforcement action is required)
6. Provide confirmation details for organizations contacting us on your behalf ie. Banks, Utilities (Gas, Electricity, Water, Phone), Employers etc.

*If your personal information is not provided to us and NTD, and you do not consent to the uses to which we put your personal information; we cannot properly assess the risk to our client, or carry out our duties as professional property managers. Consequently, we may not provide you with the lease / tenancy of the premises.*

### NTD Disclosure Statement.

You can contact National Tenancy Database Pty. Ltd. (ABN 65 079 105 025) ("NTD") by

**Telephone:** 03 9610 4996  
**Facsimile:** 03 9620 7339  
**Email:** steph@ntd.net.au  
**In Person:** Level 7, 477 Collins Street, Melbourne, 3000  
**Mail:** P.O. Box 156,  
 Collins Street West, Melbourne, 8007  
**Visit website** <http://www.ntd.net.au>

### Primary Purpose

NTD collects your personal information to provide to its members historical tenancy and public record information on individuals and companies who / which lease residential and commercial property from or through licensed real estate agent members of NTD.

NTD also provides credit information on companies / directors applying for commercial leases.

The real estate agent / property manager will advise NTD of your conduct throughout the lease / tenancy and that information will form part of your tenant history.

NTD usually discloses information to

- Licensed real estate agent members
- NTD's parent company, Collection House Limited (ABN 74 010 230 716) and its subsidiaries
- Credit Bureaus

*I acknowledge that I have read and understood this privacy statement:*

**Signed:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_